

# Empower Your Employees!

With Employee Self-Service, now you can!



## Offer convenience, get accountability.

Employees get convenience, employers get accountability. Allow employees to view and approve time cards, request time-off, check schedule, view paid time-off balances and more!

### BENEFITS OF EMPLOYEE SELF-SERVICE

- Automate employee time card approvals online
- Automate employee leave requests and approvals
- Display paid time off accrual balances
- Enable authorized employees to self-manage time cards online
- Limit self-service features by employee
- Share announcements to a specific or group of employees
- Communicate total hours worked, missing punches, pending time-off requests, and time card notes

Call or e-mail us to learn more  
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